

MINUTES of the MEETING of FROYLE PARISH COUNCIL

held in the Village Hall, Lower Froyle, on Monday 13th January 2020 at 19.45

Attendees			
<i>Parish Council:</i>			
Mrs. J. Southern (Chair) (JS)	Mr. G. Heyhurst (GH)	Mr. N. Whines (NW)	Dr A Roberts (AR)
Mr. I. Deans (ID)	Mr A. Aldridge (AA)	Mr I Macnabb (IM)	Mr A. Potter (Clerk)
<i>Other:</i>			
Mrs Amanda Maher (AM) (to report on Comms and Website project progress Item 5a) and five residents as observers			
Apologies for absence:			
Received from Cllr Maher; District Cllr Costigan			
Declaration of Interest:			
There were no disclosures of any interest in an agenda item by those present			
Confirmation of Minutes:			
33 19-20 It was resolved that the Minutes of the meeting of the Parish Council held on 10 th December 2019 be accepted and signed by the Chair as a true record.			

Item	Discussion	Agreed Action/Outcome	Status
4. Matters raised by residents and representatives of village based activities			
Froyle Park kitchen extractor fan	Froyle Park confirmed at the December quarterly meeting that this work is on hold		Closed
Footpath beside 1, Westburn Fields	ID and GH advised that this work had been completed in January 2020 although more mud may need digging out		Closed
Sale of parkland in Upper Froyle	Letters sent by Clerk to Savills and Froyle Park (NJG) requesting that the access rights are maintained but no reply has yet been received	Clerk to follow up with recipients of the letters	Open
Provision of dog waste bin	Concern was expressed by a resident that some dog walkers exiting the Rec other than via the road were not using the dog poo bin. Council was requested to investigate provision of an additional bin by the Westburn Fields entrance to the Rec.	Clerk to follow up with EHDC	Open

Item	Discussion	Agreed Action/Outcome	Status
Litter and fly tipping	<p>Concern was expressed by a resident regarding the amount of litter on verges especially along the A31.</p> <p>JS advised that litter picking patrols are established in the village but some areas especially in Upper Froyle are not fully covered. Hampshire Highways pick litter along the A31 biannually. Issue has been raised with Veolia in past but they deny responsibility.</p>	<p>Clerk to include a piece in the Magazine on the issue:</p> <ul style="list-style-type: none"> • requesting volunteers for litter patrols • encourage residents to take a bag and pick up litter when out walking • raise public awareness by residents writing to Alton Herald and Council writing to local MP • requesting residents to provide photographic evidence of Veolia trucks shedding load on A31 	Open
Parking on footpath	<p>Concern was expressed by the increasing regularity of cars being parked on the footpath downhill from Village Hall that forces pedestrians especially young and old to pass on the road</p>	<p>Clerk to include a request in the Magazine. NW to raise with Village Hall committee to include a note on the booking form</p>	Closed
Village shop	<p>A resident advised that they were starting a campaign to use space in the refurbished Football Hut as a Community Shop and requested time to get a petition raised before work commenced.</p> <p>JS responded that the focus of the Football Hut renovation was to provide space for Community activities. Use of the space for a shop could be considered but a previous study on this matter in 2013 had concluded that a shop was not viable. The Council did not have funds to support a commercial venture. Any new proposal would have to be supported by a credible and fully worked up business plan including manning of the shop and financial projections.</p>	<p>Hut sub-committee to consider the results of any resident petition as part of the village consultation on the future use of the community space being created in the football hut</p>	Closed
5. Reports from Councillors			
5a Parish Council Website redevelopment	<p>Mrs Amanda Maher provided a progress report on the project. Most of the activity since the last meeting has been setting up the framework but populating and testing the Comms platforms would now get started.</p>	<p>JS, AR and the Clerk have volunteered to be guinea pigs to test the Facebook page NW/ID to provide photos of the village to populate the platforms</p>	Open

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5b Football hut redevelopment	AS advised that the hut project sub-committee had met in early January and revised the draft layout. This now included a covered veranda and external toilet with decking around the playground side of the building. Next step was to employ a building surveyor.	Council agreed to progress the plans in accordance with the revised layout. A budget was agreed in the region of £1500-2000 for a building surveyor to be employed to check the integrity of the building, develop drawings for planning and a detailed scope of work that would allow the plans to be costed. Quotes would be sought from more than one local company. Target to report back to Council on costs and next steps at March meeting.	Open
5c Ditches	ID reported that progress had been made on the subject but groundwater levels were very high and some flooding had been reported.	ID/IM/GH to progress discussions with landowners, and continue with gully clearing	Open
5d Neighbourhood Watch	JS reported that the village Coordinator had indicated a willingness to step down but would continue as a 'watcher'	Clerk to include a request in the Magazine for someone to take over as Coordinator. NW to write a separate piece in the Magazine describing the scope and status of the scheme.	Open
5e Footpath vegetation	IM advised that from his walks he was unaware of any significant vegetation cutting from footpaths required this year	Councillors to advise IM if anything identified	Closed
5f Christmas tree recycling	ID enquired whether there would be any benefit to offer a service to recycle Christmas trees next year with the chippings used for garden mulch	Councillors welcomed the initiative, but no decision taken. Raise again in the autumn	Closed
5g Waste recycling registration	IM reminded the Council that residents' vehicles must be registered online for free access to EHDC waste recycling facilities in future	Clerk to alert residents by including a note in the Magazine	
6. Report from District Councillor - No report provided. JS advised that she had been in contact with District Councillor Costigan to encourage him to attend future meetings and represent the Froyle community effectively by understanding issues of concern			
7. Planning Matters			
7a New Planning applications	One new Planning Applications has been received since last meeting – 34034 re height reduction of a yew tree	No comments were raised at the meeting regarding this new application	Closed

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7b Results of Planning applications	Council discussed whether the now invalid Traffic Management Plan for Froyle Park should be raised with EHDC. Concern was expressed that raising the matter could put an impediment on the sale of the parcel of land previously used as the overflow carpark.	Council agreed that a low key letter should be sent to EHDC enquiring whether they were aware of the status of the traffic management plan following withdrawal of the planning application for the car park and if so whether they were concerned about the lack of a plan. NW to develop a draft letter with the Clerk	Open
7c Compliance with approved Planning applications	AR provided photographs to the meeting showing the new wall that had been built to replace the unauthorised part of the wall that had been demolished. The pictures also showed a significant amount of building rubbish and rubble had accumulated in the walled garden. The condition to block up the existing opening prior to commencement of the work has not been met and remains outstanding. The Senior Development Inspector - Planning Compliance is Heather Gee who last month said that EHDC were in dialogue with the developer Nick Sutton. With no further updates, the matter will be escalated to the Planning Portfolio Holder, Angela Glass.	Council agreed that the matter should be escalated in EHDC as the conditions had not been met. AR to develop a draft letter with the Clerk	Open
7d Other Planning & Development Issues	Local Plan - Major Sites Consultation (Northbrook Park) JS provided feedback on the meeting between BAG and EHDC.	Council agreed to remain in contact with BAG and provide any relevant information including on the behaviour of NJG with regard to living up to promises made re Froyle Park development	Open
8. Finance Matters			
8a Payments	Invoices, payment records and bank reconciliation were enclosed with the agenda and tabled at meeting (App B). Clerk advised that he had met with Tim Light (Auditor) who indicated that bank reconciliations were only required quarterly.	34 19-20 It was resolved to approve the payments and bank reconciliation	Closed

Item	Discussion	Agreed Action/Outcome	Status
8b 2020/21 Budget & Precept	Clerk advised that the 2020/21 Precept request had been submitted at the level agreed at the last Council meeting. Clerk indicated that the 2020/21 budget should now be reviewed in detail by Council and signed off for financial control purposes at the March meeting	Councillors to review detail of budget items and advise Clerk of any changes required including any quarterly phasing of income and expenditure.	Open
8c Lengthsman scheme	Clerk reported that HCC had agreed that Froyle could join a local Lengthsman scheme for 2020/21. The administrator of the closest scheme in Grayshott had been contacted and will revert after their Council meeting on 20 January	Clerk to report back on progress	Open
8d Financial status	Clerk provided a financial status report showing income and expenditure against budget for the year to date plus a full year forecast. This report was described as a prototype for regular reporting in the next financial year	Clerk to continue developing the financial status report	Closed
9. Matters raised by Clerk			
9a Banking authorities with TSB	Clerk reported that the revised banking mandate had been approved by TSB. Next step was to set up online business banking	No further action	Closed
9b Date of 2020/21 meetings	Clerk issued a proposed list of dates for 2020/21 Council meetings and Councillor contact details. These would be put on public display when agreed.	Council agreed to the meeting dates. Councillors were requested to confirm what their preferred contact number to Clerk	Closed
9c Royal Garden Party nominations	Council confirmed their support for the nomination of Mick Wells to attend the garden party	ID to confirm with Mick Wells that he was willing to have his name put forward.	Closed
10. Date of next meeting: Monday 10 th February 2020 at 19.45 in the Froyle Village Hall.			

Chair *[Signature]*

Date 12/2/20

Appendix – Invoices for Approval

Supplier	Description	Category	Invoice date	Invoice no.	Amount (£)
Ricoh	Q4 2019 photocopier rental	Admin	10/01/2020	101526572	117.39
Parish Online	Digital mapping – annual subscription	Admin	14/01/2020	24UC015-0002	36.00
Treloars Print	January 2020 Magazine printing	Magazine	28/01/2020	IKC 18291	160.00
Froyle Village Hall	Hall hire – 13/01/2020	Admin	28/01/2020	FVH2019 1341	30.00
Donovan Macintosh	Basketball court concrete repairs	Maintenance	09/02/2020		1,275.00

Appendix – Invoices approved and paid since last meeting

Date	Supplier	Description	Category	Payment method	Amount (£)	Approved by
14/01/2020	Treloars Print	January 2020 magazine printing	Magazine	BACS	152.00	FPC at 13/01/20 meeting
14/01/2020	Froyle Village Hall	Hall hire – 11/11/2019, 10/12/2019 & 7/1/2020	Admin	BACS	85.00	FPC at 13/01/20 meeting
14/01/2020	Hampshire Stoves Limited	Grass cutting 2019	Maintenance	44	1,188.00	NW/ID
14/01/2020	Parish Clerk	Q4 2019 expenses	Admin	45	96.82	NW/ID
	Parish Clerk *	Q4 2019 salary (gross)	Admin		2,025.00	FPC at 13/01/20 meeting

* Payment deferred awaiting completion of HMRC PAYE registration – to be paid net to Clerk in Feb. 2020. PAYE quarterly settlement of £405.00 will be made in April 2020

